

## Finding Case Mailing Information

This section will go over which parties are on the email notice/service list in CM/ECF.

1. Log into CM/ECF, click on **Utilities**.

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Northern District of Oklahoma  
Official Court Electronic Document Filing System**

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2. Click on Mailings

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**Utilities**

<p><b>Your Account</b></p> <ul style="list-style-type: none"> <li><a href="#">Change PACER Exemption Status</a></li> <li><a href="#">Internet Payments Due</a></li> <li><a href="#">Internet Payment History</a></li> </ul> <p><b>Your Account</b></p> <ul style="list-style-type: none"> <li><a href="#">Link a CM/ECF account to my PACER account</a></li> <li><a href="#">Maintain Your ECF Account</a></li> <li><a href="#">Maintain Your Login/Password</a></li> <li><a href="#">View Your Transaction Log</a></li> <li><a href="#">Your PACER Account...</a></li> </ul>	<p><b>Miscellaneous</b></p> <ul style="list-style-type: none"> <li><a href="#">Check PDF Document</a></li> <li><a href="#">Court Information</a></li> <li><a href="#">eClaims</a></li> <li><a href="#">eReaf</a></li> <li><a href="#">eRQN</a></li> <li><a href="#">Links to Other Courts</a></li> <li><b><a href="#">Mailings</a></b></li> <li><a href="#">Pacer Case Locator (National Index)</a></li> <li><a href="#">Verify a Document</a></li> </ul>
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3. Click on Mailing Info for a Case.

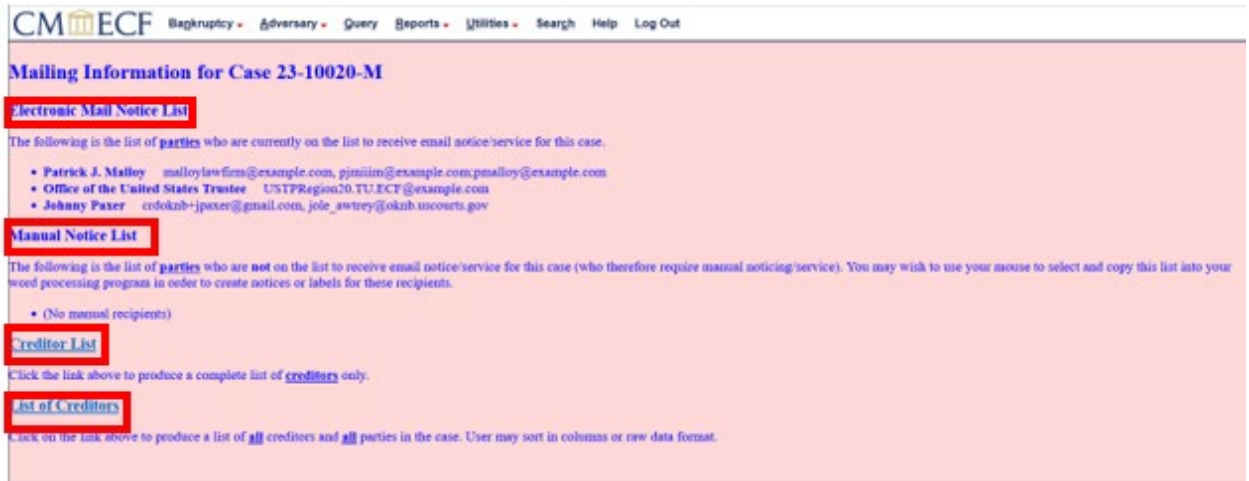


4. Enter the case number and click Submit.



5. This report provides the following information:

- The Electronic Mail Notice List - indicates which attorneys and/or parties are currently on the list to receive email notice/service for the case.
- The Manual Notice List - indicates which attorneys and/or parties are not on the list to receive email notice/service for the case.
- A complete list of creditors only which can be obtained by clicking on the link.
- A list of all creditors and parties in the case, formatted for mailing labels (Avery 5160) which can be obtained by clicking on the link.



If you have any questions regarding filing in the CM/ECF system, you can contact the CM/ECF Helpdesk using one of the methods below.

**Phone:** 918-699-4072

**Email:** cmecf@oknb.uscourts.gov

