# **Clearing Cache/Deleting Cookies**

In this document we will show how to clear your cache and/or delete cookies in your internet browsers: Google Chrome (<u>starting on page 1</u>), Microsoft Edge (<u>starting on page 4</u>), and Mozilla Firefox (<u>starting on page 8</u>). You can also use **control + shift + delete** for a shortcut in any internet browser.

**\*Important note**\* This will remove any saved passwords you have in your browser.

### Google Chrome

- 1. Open Google Chrome
- 2. Click on the three dots in the upper righthand corner.



3. Toward the bottom of the menu, click **More tools>Clear browsing data**.

✓     −     I       G     I     I       New tab     I     I       New window     I     I       New lncognito window     Ctrl+       History     I       Downloads     Bookmarks       Zoom     −     100%	Ctrl+T Ctrl+N Shift+N Ctrl+J		
New Incognito window Ctrl+ History Downloads Bookmarks Zoom - 100% + Print Cast	Ctrl+N Ctrl+J Ctrl+P		
More tools Edit Cut Copy Settings	Paste	Save page as Create shortcut Name window	Ctrl+S
Help	×	Clear browsing data Extensions	Ctrl+Shift+Del
Exit Managed by your organization		Task manager	Shift+Esc

4. A menu will appear with all options checked.



5. Uncheck Browsing history.





6. In the drop-down box, select **All time**.

Clea	ar brows	sing data	
		Basic	Advanced
Time	e range	Last hour -	]
	Browsi Clears	Last hour Last 24 hours Last 7 days Last 4 weeks	
✓	Cookie Signs y	All time s and other site data ou out of most sites.	
	Cachec Frees u visit.	l images and files Ip less than 16.9 MB. Some sites	may load more slowly on your next
			Cancel Clear data

7. After making the above selections, click **Clear data** button.

Clea	ar brow	sing data			,
		Basic		Advance	d
Tim	e range	All time	•		
	Browsi Clears	ing history history, including in the se	arch box		
<b>~</b>	Cookie Signs y	es and other site data you out of most sites.			
<b>~</b>	Cache Frees u	d images and files up 16.9 MB. Some sites ma	ay load more	e slowly on your	r next visit.
				Cancel	Clear data

## Microsoft Edge

- 1. Open Microsoft Edge.
- 2. Click on the three dots in the upper righthand corner.



3. Toward the bottom of the menu, click **Settings**.



United States Bankruptcy Court for the Northern District of Oklahoma 4. In the new screen that appears, select **Privacy, search, and services** in the menu on the lefthand side.





#### 5. Scroll down to Clear Browsing data and click Choose what to clear.





6. A menu will appear with all options checked.



7. Uncheck Browsing history and Download history.



8. In the drop-down box, select All time.

5	
ime range	
Last hour	~
Last hour	
Last 24 hours	
Last 7 days	
Last 4 weeks	
All time	
Cached images and files	me sites may lead more
Trees up less than 117 linb. Se	ine sites may load more
his will clear your data across all y atalie_Cordova@oknb.uscourts.go iis device only, <u>sign out first</u> .	our synced devices signed in to ov. To clear browsing data from

9. After making the above selections, click **Clear now** button.

lime range	
All time	~
Browsing history 24 items and more on synced de all signed-in devices that are syn Download history 1 item	vices. Clears history from cing.
<ul> <li>Cookies and other site data</li> <li>From 33 sites. Signs you out of m</li> </ul>	nost sites.
<ul> <li>Cached images and files</li> <li>Frees up less than 119 MB. Some</li> </ul>	sites may load more
This will clear your data across all your Natalie_Cordova@oknb.uscourts.gov. this device only, <u>sign out first</u> .	synced devices signed in to To clear browsing data from
Clear now	Cancel

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# Mozilla Firefox

- 1. Open Mozilla Firefox
- 2. Click on the three lines in the upper righthand corner.



3. Toward the bottom of the menu, click **Settings**.

Sync and save data	Sign In
New tab	Ctrl+T
New window	Ctrl+N
New private window	Ctrl+Shift+P
Bookmarks	>
History	>
Downloads	Ctrl+J
Passwords	
Add-ons and themes	Ctrl+Shift+A
Print	Ctrl+P
Save page as	Ctrl+S
Find in page	Ctrl+F
Zoom	- 90% + Z
Settings	
More tools	>
Help	>
Exit	Ctrl+Shift+Q

4. In the new screen that appears, select **Privacy & Security** in the menu on the left-hand side.



5. Scroll down to **Cookies and Site Data** and click **Clear Data**.

	Your browser is being managed by your organization.     P Find in Settings
🐼 General	Browser Privacy
Home Home	Enhanced Tracking Protection
Q Search	Trackers follow you around online to collect information Manage Exceptions
A Privacy & Security	about your browsing habits and interests. Firefox blocks many of these trackers and other malicious scripts.
Ó Sunc	Learn more
C Sync	Standard
More from Mozilla	Balanced for protection and performance. Pages will load normally.
	Firefox blocks the following:
	Social media trackers
	Cross-site cookies in all windows
	Tracking content in Private Windows
	Cryptominers
	Fingerprinters
	Includes Tabl Capita Protection, aus mast assurable situate factors and
	Total Cookie Protection contains cookies to the site you're on, so trackers can't
	use them to follow you between sites. Learn more
	⊖ Strict ~
	Stronger protection, but may cause some sites or content to break.
	Custom ·
	Choose which trackers and scripts to block.
	Website Drivery Dreferences
	Tell websites not to sell or share my data Learn more
	Cookies and Site Data
	Your stored cookies, site data, and cache are currently using 1.1 GB of
	Your stored cookies, site data, and cache are currently using 1.1 GB of Clear Data disk space. Learn more
	Your stored cookies, site data, and cache are currently using 1.1 GB of disk space. Learn more Manage Data Delete cookies and site data when Eirsfox is closed

6. A menu will appear with all options checked. Click **Clear**.



